

Follow instructions carefully Print or type Provide detail - do not use "see resume" Check for errors & signature before submitting If accommodation or assistance is needed in completing this application, contact the employing agency. Position applying for: Position Number Requisition Number General Information Name (Last, First, Middle Initial) Work Telephone Home Telephone Email Address Mailing Address City State Zip Code Have you ever been a student of the North Dakota University System or an employee of the State of North Dakota? No ☐ Yes If yes, please indicate your student or employee ID number, if known, and your former name(s) if your name changed. Can you provide proof, if hired, that you are eligible to work in the United States? ☐ Yes □ No Have you ever been convicted of a crime other than a minor traffic violation? ☐ Yes □No If yes, please explain (Convictions are not an absolute bar to employment but will be considered in relationship to the job requirements.) How did you learn about this opening? **Veteran's Preference** □No Yes - Must attach DD-214, Report of Separation Do you claim Veteran's Preference? Do you claim Disabled Veteran's Preference? □No Yes - *Must* attach DD-214, Report of Separation, & a letter less than 1 year old from the US Department of Veteran Affairs indicating disability Veteran Eligibility: You must be a North Dakota resident and have served in the active military forces during a period of war or received the armed forces expeditionary or other campaign service medal during an emergency condition, and must have been released under other than dishonorable conditions. See North Dakota Century Code 37-19.1. **Education and/or Training** ☐ Yes Did you graduate from high school or receive a GED Certificate? No Diploma or Number of Field Did you graduate? SCHOOL NAME AND LOCATION degree Credits (college, business, nursing, vocational, or earned Qtr. Sem. Major Minor Yes No Yes No Yes No Other education/training/skills: Computer skills (hardware & software): Related volunteer experience: License or Certification Profession License/Certification License/Certification # State **Expiration Date**

Employment History: (Provide detail; do not use "see resume.")

- Start with your current or last job include armed forces service and self-employment.
- Any change of job title under the same employer should be considered a separate position.
- Complete pages 3 and 4 if you have additional employment history.

May we contact your current employer for a reference?			Yes	No	☐ Not Applicable		
Employer			Telephone Number		Supervisor's Na	me	
Type of Business			Address				
ТУР	e of Busiliess		Addiess				
Your Job Title			Dates Employed (indicate months & years) Average Hours Wor			Average Hours Worked Per	
			From: To:			Week	
Dut	ies:						
Mor	nthly Salary	Reason for Leaving					
	Employer		Telephone Number		Supervisor's Na	me	
2.							
Тур	e of Business		Address				
You	ır Job Title		Dates Employed (indicat	te months	& vears)	Average Hours Worked Per	
			From:	To:		Week	
Dut	ies:						
N4	nthly Salary	December Leaving					
IVIOI	itiliy Salary	Reason for Leaving					
	Employer		Telephone Number		Supervisor's Na	me	
3. Employer			Tolophone Humbol		Capol vicol o Hai		
Тур	e of Business		Address	.			
Your Job Title			Dates Employed (indicate months & years) From: To: Average Hours Worked F Week		Average Hours Worked Per		
Dut	ios.		1 IOIII.	10.		Week	
Dut							
Mor	nthly Salary	Reason for Leaving					
Go c	Go on to page 3 if you have additional employment history.						
		contained in this application an					
understand that any willful misrepresentation, false statement, or omission by me in the application or interview process will be cause for rejection of my application or termination of my employment. I authorize investigation of all statements made on this application and							
any attachments, and I release all persons, companies, and organizations from liability for providing or receiving such information. I							
furt	further understand that this employment application and other employment related documents are not contracts of employment; and,						
tha	that any oral or written statements to the contrary are hereby expressly disavowed.						
	- <u></u>						
App	Applicant's Signature Date						

All information provided is subject to the North Dakota Open Records Law

Equal Opportunity Employer

The state of North Dakota does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services and complies with the provisions of the North Dakota Human Rights Act.

Δd	ditional Employme	ent History					
4.	Additional Employment History: Employer		Telephone Number	Supervisor's	Supervisor's Name		
Type of Business			Address				
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Yo	ur Job Title		Dates Employed (indicate m From:	onths & years) Average Hours Worked To: Week			
Du	ties:						
Мо	onthly Salary	Reason for Leaving					
_	Employer		Telephone Number	Supervisor's	Name		
5.	pe of Business		Address				
ı yı	pe of business		Address				
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			From:	To:	Week		
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Мо	onthly Salary	Reason for Leaving					
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Type of Business		Address					
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Your Job Title			Dates Employed (indicate months & years) Average Hours Worked				
			From:	То:	Week		
Du	ties:						
Ma	onthly Salary	Reason for Leaving					
IVIO	muny Salaty	Reason for Leaving					

Name:

Ad	ditional Employme	ent History:					
7.	Employer		Telephone Number	Supervisor's	Supervisor's Name		
Type of Business			Address				
Your Job Title			Dates Employed (indicate m	onthe & years)	Average Hours Worked Per		
10	ur Job Title		From:	To:	Week		
Du	ities:						
Mc	onthly Salary	Reason for Leaving					
	Employer		Telephone Number	Supervisor's	Name		
8.							
Ιy	pe of Business		Address				
Yo	ur Job Title			Dates Employed (indicate months & years) Average Hours W			
Duties:			From:	To: Week			
Ma	onthly Salary	December Legisland					
IVIC	onthly Salary	Reason for Leaving					
9.	Employer		Telephone Number	Supervisor's Name			
Type of Business		Address					
			Dates Employed (indicate months & years) Average Hours Worked Per				
Your Job Title			From:	To:	Average Hours Worked Per Week		
Du	Duties:						
Mc	onthly Salary	Reason for Leaving					
	y Galary	Access for Loaving					

Name: